

2023 --- 2024

Lanark & District U3A

Membership Enrolment Form



A separate form should be completed for each person.

Use:	Please Return the completed form to the Address at the bottom of the form.		
Name	First Name	Surname	
Address			<u>Post Code</u>
Contact Numbers	Telephone Number	Mobile Number	
E-mail address			

To save administration costs, EMAIL is used for all communications with members.

(Indicate your choice below.)

<input type="checkbox"/>	1. Communications to email address above.
<input type="checkbox"/>	2. Send to this Email Address <input style="width: 200px;" type="text"/>
<input type="checkbox"/>	3. No communications wanted
<input type="checkbox"/>	4. Send communications by Post An additional amount of £6 is payable to assist with the costs of sending communications by Post

Emergency Contact

Who should be contacted in the event of an emergency arising?

Name	Telephone Number	Mobile Number

Associate Membership . If you pay your FULL subscription to another U3A, please state which one.

(A reduced subscription is applicable if this is the case.)

Membership Subscription Fees

The fee covers the subscription period 1st September until the 31st August of the following year.

<u>ANNUAL Membership Subscription fee</u> £16 or £22 if communications are by Post	<u>ASSOCIATE Member fee</u> £5 or £11 if communications are by Post
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(The fee includes an amount payable to the National U3A for insurance, administration and support services.)

(Associate membership is ONLY available if you pay the FULL membership fee to another U3A)

Details on how to make the payment are printed on either the next page or on the *reverse of the form*.

Please indicate:

1. Method of payment used Cheque BACS – Bank Transfer
2. How will the payment be made. Post Electronically At a Meeting

Please enrol me as a member of Lanark & District U3A

I agree to abide by the guiding principles of the U3A movement and to the inclusion of my details in the Lanark & District U3A database which will be kept confidential and used for administrative purposes only and in accordance with current data privacy legislation.

Name/ Signature:	Date:
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Return the completed form to our Membership Secretary, by email, post or in person at a General Meeting.

Post to: **Lanark & District U3A, 2 Holm Street, Carlisle, ML8 5BS**

Email: **ldu3a@outlook.com**

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Membership Subscriptions Fee. - Payment instructions.

Membership subscriptions should ONLY be paid using Cheque or BACS Bank Transfer.

CHEQUE.

- a. Cheques should be made payable to **Lanark & District U3A**.
- b. Please write your **Full Name** on the rear of the Cheque.

The Cheque along with the completed Membership form can be sent by Post, to the address at the bottom of the form, or they can be handed in at a general meeting.

BACS – BANK TRANSFER.

If using this method of payment please ensure you have completed the BACS payment box.

The Bank details for payment by BANK Transfer are:

Bank Name: **Royal Bank of Scotland** Sort Code: **83 18 02**
Account Name: **Lanark and District U3A** Account No: **00184243**

In the **REFERENCE** field could you please enter the following. (See example 1 below.)

- a. Enter **SUB as the first digits** in the reference field.
- b. **FIRST initial** of your **Christian Name**.
- c. Your **SURNAME**.

If the reference field doesn't allow entry of the full information as above then please enter as much as you can in the order given above. (See example 2 below.)

Example 1. **SUB A Somebody**

Example 2. **SUB A Someb**

Should you have any queries or problems about using BACS please contact

Name: **William Weston**
Email: ldu3a@outlook.com
Telephone: **01555 773928**

The completed Membership form can either be returned by email, post or handed in at a meeting.

Payment of subscription fees should only be made by Cheque or BACS-Bank transfer.

If you want to use cash then you can pay it into the Lanark & District U3A Bank Account over the counter at your own bank or at the Royal Bank of Scotland, High St, Lanark.

Ensure that you

Use the details as given for the **BACS Bank Transfer** above.
(Sort Code, Account No. and the correct Reference information.)

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